

## PARISH REGISTRATION FORM

### DIRECTIONS ON COMPLETING FORM

**\*\*\*RETURN TO PARISH OFFICE ONCE COMPLETED\*\*\***

This registration form will be used to register you and your details to the parish office. The questions will help us to better get to know you and the needs of the parish - thank you for your cooperation in answering them. An appendix is available from the Parish Office if you should like to know why any of the data is being collected and what the intended use is for it. If you have any questions, please contact the Parish Office. Please begin with the Adult(s) in the household and then there is opportunity to answer for children and other household members.

CONTACT FOR QUESTIONS – Parish Office Tel: 020 8690 4549 or Email: [foresthill@rcaos.org.uk](mailto:foresthill@rcaos.org.uk)

### ADULT(S) IN HOUSEHOLD

	ADULT 1	ADULT 2
*Male/ Female	Male <input type="checkbox"/> Other <input type="checkbox"/> Female <input type="checkbox"/>	Male <input type="checkbox"/> Other <input type="checkbox"/> Female <input type="checkbox"/>
*First Name		
*Last Name		
*Date of Birth (mm/yyyy)	____/____	____/____
Marital Status		
Year Joined Parish	_____	_____
*Address		
*Postcode		
Home Telephone	____ _	____ _
Mobile Telephone	____ _	____ _
Email		
*Would you like to receive the Newsletter and other important parish information by email?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
*Religion		
*Nationality		
Ethnicity (optional)		

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Occupation (optional)		
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**CHILDREN UNDER 18 IN YOUR HOUSEHOLD:**

	CHILD 1	CHILD 2	CHILD 3
*First Name			
*Last Name			
*Male/Female	Male <input type="checkbox"/> Female <input type="checkbox"/>	Male <input type="checkbox"/> Female <input type="checkbox"/>	Male <input type="checkbox"/> Female <input type="checkbox"/>
*Date of Birth (/mm/yyyy)			
Baptism	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
1 <sup>st</sup> Communion	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Confirmation	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
School or College			

\* Required

**OTHER ADULT FAMILY MEMBERS LIVING WITH YOU (ex. Young adult 18+, elderly relative)**

*First Name	*Last Name	*Date of Birth (/mm/yyyy)	*Relationship to You	Mass Attended

\* Required

**HOUSEHOLD MASS ATTENDANCE**

As a household, which Mass do you MOST REGULARLY attend:

18:00 Saturday Vigil

9:30 Sunday

11:30 Sunday

Other Parish

If you attend another parish/Mass service, could you tell us where and/or why?

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Do you have any elderly (Catholic) relative in a care home or a nursing home in the parish area who is not able to attend Mass? If so, please give details below:

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**GIFTAID** If you are a tax payer, did you know that for every £1 you donate to the church the Government will add 25p? Would you like to learn more about the GiftAid scheme?

I already use GiftAid  No, thank you.  Yes, please!

**PARISH INVOLVEMENT**

Please indicate areas that you are already involved in or that you would like to be involved in so that teams looking for new members can contact you with more information. Boxes to enter the codes for the various activities are on the next page.

<b>A</b>	<b>OUR LITURGY</b>	<b>B</b>	<b>YOUTH ACTIVITY</b>	<b>C</b>	<b>OUR BEAUTIFUL CHURCH</b>
1	Eucharistic Ministry	1	11-15 Youth Group	1	Flower arranging
2	Ministry of the Word (Reading)	2	15+ Youth Group	2	Making Art for the Church
3	Playing an instrument	3	Baby and Toddler Playgroup	3	Church cleaning
4	Singing	4	Brownies	4	Drama Group
5	Altar Serving	5	Scouts	5	Building maintenance
6	Organising the Offertory	6	Cubs	6	Fundraising
7	Children's Liturgy			7	Stewarding
8	Little Ones' Liturgy (Toddlers)				
9	Family Mass				
10	Welcoming/Narthex Team				

<b>D</b>	<b>SACRAMENTAL PREPARATION</b>	<b>E</b>	<b>SOCIAL &amp; PARISH LIFE</b>	<b>F</b>	<b>CARING AND OUTREACH</b>
1	Rite of Catholic Initiation of Adults (Journey in Faith)	1	Catholic Women's League	1	Visiting the sick
2	Baptism Preparation	2	Men's Group	2	Offering lifts to weekday, Sunday or special masses
3	First Communion Preparation	3	Running Cafe York (rota: once a month after Mass)	3	The Justice and Peace Group
4	Confirmation Preparation	4	Catering for events	4	The Catholic Women's League

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5	Marriage Preparation			5	South London Citizens
				6	The Knights of St Columba
				7	St Vincent de Paul

**PARISH INVOLVEMENT (CONT'D)**

Please enter codes from the previous page (ex. for Altar Serving use code A5, for Drama Group C4) in the marked boxes below.

PERSON	ALREADY INVOLVED IN	INTERESTED IN LEARNING MORE ABOUT
<i>Example</i>	<i>E4, F2</i>	<i>C1, A3</i>
ADULT 1		
ADULT 2		

**OTHER INFORMATION**

Are there other talents and skills you might be able to offer the Parish? Please indicate which member of the household the talents/skills belong to. (ex. Technology, organization, artist, fundraising)

How might the Parish be able to assist you? Is there any other information you feel we need to know?

## APPENDIX

Below are the explanations for collecting the various information. We hope to preemptively answer any questions you may have about why we are collecting this information and what we plan to do with it. If you have any further questions or concerns, please get in touch with the Parish Office.

**Basic & Demographic Information:** Used as a census of who belongs to the parish (catering for needs of parish)

**Gender:** To direct to perhaps mens/womens if interested

**Name:** To know whom we're addressing

**Birthdate:** To know how best to meet the needs of the parish and that we are catering to different age groups; Have dropped the date and only need month and year to keep it more secure for you

**Marital Status:** Get a sense of how many weddings, ceremonies, vow renewals might be happening; cater to the needs of the community

**Address:** To be able to contact; get a sense of our parish reach and where members come from; to be able to update parish records

**Telephone:** To be able to contact

**E-Mail:** Option to receive emailed newsletter; to contact

**Religion:** To gives us an accurate picture of the makeup of our diverse community

**Nationality:** Demographic purposes; directing to relevant celebrations or groups that you might be interested in sharing in

**Ethnicity** (optional): To know the demographics of our parish and cater for cultural diversity

**Occupation** (optional): To know the talents of our parishioners, we'd like to capture the different occupations we have within the parish and we can get a sense of who we might turn to for advice or expertise

**Child Name:** To know who to address

**Child Birthdate:** To know get a sense of what ages of children the parish is to prepare and cater for

**Child Sacraments:** To prepare efficiently for who might be coming up for sacramental preparations

**Child School or College:** To be able to plan catechesis for those at non-catholic schools; to know when school trips or activities might interfere with parish events, etc

**Other Family Members Info:** To determine if there is a way the parish can minister to you better or offer pastoral care

**Mass Attendance:** So we can better plan as a parish our services and events

**Elderly Family Member Info:** To know if we could minister to members of your family such as bringing the Eucharist or visiting

**Giftaid:** We want to maximize the amount of money we receive from the government and to capture anyone who might be interested in learning more about this important scheme

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4 Brockley Park  
Forest Hill, London SE23 1PS  
Tel: 020 8690 4549  
Email: [foresthill@rcaos.org.uk](mailto:foresthill@rcaos.org.uk)

**Parish Involvement:** Build the work of the parish, see where your skills meet the needs of the parish, to get information to those who are thinking about getting involved in something

**Talents and Skills:** Carrying on from our Time, Talent, and Treasure initiatives within the parish, we'd like to know what skills you might be able to offer

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